

**SOUTH KENTON NITTANY LIONS YOUTH
DBA South Kenton Pioneers
FOOTBALL AND CHEERLEADING ORGANIZATION
BY-LAWS**

A Corporation Not for Profit

MISSION STATEMENT

SOUTH KENTON STRIVES TO BE AN EFFECTIVE PRIMARY FEEDER PROGRAM TO SIMON KENTON HIGH SCHOOL FOOTBALL AND CHEERLEADING PROGRAM. THE SUCCESS OF THE ORGANIZATION DEPENDS ON THE PARTICIPATION OF EACH PLAYER, COACH, PARENT AND MEMBER.

NON- DISCRIMINATION STATEMENT

South Kenton supports equality and inclusion. Our values are to include all age-appropriate children that are living within the boundaries set by the Northern Kentucky Youth Football League. We do not discriminate or reject individuals based on disability, religion, race, nationality, sexual orientation, gender or income.

ARTICLE I

PURPOSE

The corporation is organized for all purposes consistent with corporations organized under KRS.273.161 to KRS.273.390 and more specifically are as follows:

- A.** To teach participating youth the mental and physical skills necessary to positively reinforce the sports of football and cheerleading.
- B.** To foster good team building and sportsmanship.
- C.** To afford as many youth as possible the ability to participate in the experience of game situations. Coaches are mandated to make sure that each athlete plays eight plays per game during the regular season through Super Bowl as long as attendance guidelines are fulfilled.
- D.** The goal of the organization is to have a football and cheerleading program to help the participating youth to enjoy the experience of participating in the sports of football and cheerleading. Our coaches strive to keep in perspective the age and skill level of the youth participating in the program.

South Kenton Nittany Lions Youth Football and Cheerleading Program (SKNL) will strive to be an effective primary “feeder program” for the Simon Kenton High School Football Program. The SKNL will be referred to, within the remainder of the By-Laws, as the “Organization”. The success of the Organization depends on the participation of each player, coach, and parent. With the dedicated and concerned interest of these parties, we will have a successful Organization.

**ARTICLE II
ADDRESS**

The registered office of the corporation shall be:
P.O. Box 629, Independence, KY, 41051.

The Head Director shall be the registered agent for the corporation.

ARTICLE III DEFINITIONS

- A. "Board of Directors – The number of board members and Officers.
- B. " Officers – The number of officers shall be eleven (11). The Board shall consist of the Director(s), Assistant Director, Equipment Coordinator, Communications Coordinator, Treasurer, Fundraising Coordinator, Concession Coordinator, Director of Cheerleading, Asst. Director of Cheerleading, and Volunteer Coordinator.
- C. "Board Members" – The number of members shall be not more than Eighteen (18). The Board Members shall consist of the Head Director, Assistant Director, Equipment Coordinator, Communications Coordinator, Treasurer, Fundraising Coordinator, Concession Coordinator, Director of Cheerleading, Assistant Cheer Director, Volunteer Coordinator, three (3) Head Football coaches, and four (4) Head Cheerleading coaches.
- D. "Eligible Playing Years": Cheer: 3 – 14 years of age and football 4-12 years of age. Seniors (Cheer Only) not 14 before August 1, Juniors – not 12 before August 1; Midgets – not 10 before August 1; Midget Youth not 9 before August 1, Starters – must turn 6 by August 1. Must turn 6 before the official NKYFL weighs in. Flag Football 4 -5 years old. (Must be potty trained)
- E. "Eligible Voting Member" – is a member who has met the requirements to obtain voting rights.
- F. "Formal Meetings" – Any regularly scheduled monthly Organizational meeting.
- G. "League" – the Northern Kentucky Youth Football League
- H. "Members" – The members of the organization shall consist of the Board, the coaching staff for the football and cheerleading teams, the participants of the football and cheerleading teams, and the parents of all participating youth and auxiliary members.
- I. "Auxiliary Member" – Any member that does not have a participating football player or cheerleader
- J. "Organization" – the South Kenton Nittany Lions Football and cheerleading squads.
- K. "Season" – the period of time that any football or cheerleading squad starts practice through the Super Bowl.
- L. "Unauthorized Individual" – Any nonparticipating youth or adult without appropriate approval from a member of the Board of Directors.

ARTICLE IV MEMBERS

- All voting members must be, at least, eighteen (18) years of age. Voting members will nominate and elect the Officers, approve the yearly forecasted budget submitted by the Treasurer, approve any expenses that are above the previously approved budgeted amounts, vote on head coaches in order to fill a vacancy.
 - "Eligible Voting Member" – To be eligible to vote or run for office you must attend six (6) scheduled consecutive formal monthly meetings within a twelve (12) month running period and not have missed three (3) consecutive meetings. Voting privileges will begin once you have signed in at the sixth consecutive meeting. If three (3) consecutive meetings are missed, the attendance count restarts at zero (0) meetings attended. Anyone working toward obtaining voting rights will be allowed one (1) excused absence toward the meeting rights requirement. They must attend the next consecutive meetings to obtain voting member rights, attending six (6) total meetings. Meeting credit must be voted on during the meeting of the requested month meeting. Example: Attends Jan., Feb., March, April and May meetings, obtains meeting credit in June meeting, they must attend in July to get voting member rights. Eligible voting members must attend eight (8) meetings in each subsequent calendar year to retain voting rights. Attendance will be called at the end of every meeting to ensure that all participants who signed in are present.
- B. To be eligible to vote or run for an officer position you must attend six (6) scheduled formal consecutive monthly meetings within a twelve (12) month running period and not have missed three (3) consecutive meetings. You must also have assisted with fundraising activities.

- C. Any existing voting member missing three (3) consecutive formal meetings will forfeit their voting privileges until they have fulfilled the above requirements.
- D. It is the individual responsibility of all meeting attendees to sign the attendance log.
- E. Phone-in Meetings will be offered with a board of directors' member with prior approval from the director(s). Only 3 phone-in meetings are permitted per year & these meetings will count towards your 6 meeting requirement for voting rights.

ARTICLE V BOARD OF DIRECTORS

A. GENERAL POWERS:

The affairs of the organization shall be operated and managed exclusively by the Board of Directors. The Board will govern all of the affairs associated with the organization.

B. BOARD MEMBERS:

The number of Board Members shall be no more than eighteen (18). The Board shall consist of the Head Director, Assistant Director, Equipment Coordinator, Communications Coordinator, Treasurer, Fundraising Coordinator, Concessions Coordinator, Director of Cheerleading, Assistant Cheer Director, Volunteer Coordinator, three (3) Head Football coaches, four (4) Head Cheerleading coaches.

1. All board members should make all reasonable efforts to be in attendance at all host games and help from set up to break down unless approved by the director(s). All board members should make all reasonable efforts to also be in attendance at all events and signups unless approved by the Director(s).
2. Head Coaches' responsibilities include:
 - a) To work with all South Kenton Head Coaches and Head Director in implementing the goals and objectives set forth by the officers and the Head Coaching staff.
 - b) Attend the end of season Head coaches meeting facilitated by the Head Director.
 - c) Head Coaches will submit a list of new assistant coaches to the Board for approval prior to the start of the season.
3. In the event there is a vacancy during the season, Head Football and Head Cheerleading coaches will be appointed by the Board of Directors for the remaining season.
4. Nominations for Officers will be taken at the November meeting and remain open until the December meeting; a nominee must be present to accept the nomination.
5. All coaches shall follow the "code of conduct" as set forth by the NKYFL.
6. Officers will be elected at the December meeting, to begin term at the January meeting.
 - a) In odd years, the voting members will elect the Head Director, Treasurer, Concessions Coordinator, Equipment Coordinator, and Assistant Cheer Director for a two (2) year term.
 - b) In even years, the voting members will elect the Assistant Director, Communication Coordinator, Fundraising Coordinator, and Cheer Director, Volunteer Coordinator for a two (2) year term.
7. Officers must attend eight (8) scheduled formal monthly meetings within a calendar year. A representative from each football and cheerleading squad must attend eight (8) formal monthly meetings. If this is not followed you will forfeit your vote as a board member the following month.
8. Special Board meetings shall be called by the Director, or by written request to the Head Director from a Board member at any time. Special meetings shall be held within seventy-two (72) hours of the request, or as soon as circumstances allow. Notices of special meetings will be posted on the Group Me App.
9. At least one Officer must be present at all organizational functions.
10. If you resign from a Board of Directors position, during your term you will not be eligible to hold a Board of Directors position for two years.
11. Open Board of Director positions are only available to voting members. Nominations are open to everyone if no voting members run.

C. **QUORUM:**

The majority of the Board must be present in order to conduct business. A quorum will consist of more than (8) including 5 of which will be officers of the existing members of the Board.

D. **VACANCIES:**

Any vacancy on the Board shall be filled collectively by the remaining Board members until the position is filled by a vote of the Board of Directors.

E. **REMOVAL:**

The Board may remove any member by a 2/3 (two-thirds) majority vote of present eligible voting Board Members at any time, if in the judgment of the Board the best interest of the Organization would be served thereby. The member must be present to be removed. If not, it will allow up to the following formally scheduled monthly meeting to be in attendance, if not the vote proceeds.

**ARTICLE VI
OFFICERS**

A. The responsibilities of the **HEAD DIRECTOR(S)** are:

1. To preside over all meetings of the Board and meetings of the Organization. Has the power to ask any attendant to leave the building or area.
2. To ensure that the Organization operates by the By-laws set forth by the Organization and the NKYFL.
3. Ability to vote on all organizational matters with the exception of matters pertaining to the Board.
4. To cast the deciding vote, in the event of a tie in the voting of the Board.
5. To aid and ensure all necessary committees are established and to appoint the members of said committees.
6. To be responsible for the distribution of any and all information necessary for the attainment of purposes of the Organization.
7. To represent the Organization at all NKYFL League meetings.
8. To sign checks along with the Treasurer, and/or. Assistant Director
9. With assistance from the Treasurer, ensures that all annual corporation fees are paid and all necessary tax forms are filed.
 - a) To obtain a background check for any approved member acting on behalf of South Kenton Youth Football and Cheerleading program who will be in direct physical contact with the youths_participating in the South Kenton Youth Football and Cheerleading program. A derogatory report will be subject to be decided if the person wishes to appeal the Head Director's decision.
 - b) Any type of violent crimes, child abuse, spousal abuse, sex crimes person shall be banned for life. Alcohol, minor drug convictions within a 2 year period shall be reviewed by the NKYFL.
 - c) Facilitate pre and post season meetings with the Head Coaches to evaluate program effectiveness and make revisions to the strategies, goals and objectives for the next season.
 - d) Background checks will be performed every year at the expense of the applicants - all officers, board members and assistant coaches, team moms and medical personnel. We will follow NKYFL By law Background checks will be performed every year.
 - e) In the event the Head Coach is the Head Director, he or she can appoint a voting member from their staff to vote for their respective team.
10. Must approve of all hardships for football and cheer.
11. Will approve all artwork pertaining to spirit wear.
12. Head Director & Assistant Director will have a meeting with all Head football and Cheer Coaches prior to the official start of season to set expectations.

13. Is responsible for verifying the Assistant Director is trained and up to date for CPR, AED & First Aid Trainings before the first official practice.

B. The responsibilities of the **ASSISTANT DIRECTOR** are:

1. To perform the duties of the Head Director, in the absence of the Head Director, or in the event of the Head Directors inability to act.
2. To perform under the supervision of the Head Director within the Organization and receive all his/her instructions for the completion of their duties from the Head Director.
3. To be given the same authority as the Head Director in his absence.
4. To prepare the football field for all practices and games including scheduling.
5. Ability to sign checks with Treasurer or Head Director.
6. Is responsible for making sure all Head Coaches for Cheerleading & Football are CPR, AED & First Aid Trained and/or up to date for returning Head Coaches prior to the first official practice of the season.

C. The responsibilities of the **TREASURER** are:

1. To have charge and custody and be responsible for all funds of the Organization.
2. To be responsible for the accuracy of all financial records.
3. To ensure that the Organization's bills are paid in a timely manner.
4. To sign checks along with the Head Director and/or the Assistant Director
5. To bring a copy of bank statements which would be available to Board members to view at monthly meetings.
6. To help count and verify the money taken at concessions, gates, and fundraising events. (Football and Cheerleading funds)
7. With assistance from the Head Director, ensures that annual corporation fees are paid and all necessary tax forms are filed.
8. To submit a yearly forecasted budget to be approved by the voting members.
9. To conduct an annual budget planning meeting with the officers of the organization prior to the May meeting.
10. To manage the approved budget throughout the calendar year. Any expenses that are above the budgeted amounts must be approved by eligible voting members.
11. Responsible for depositing the money at the end of the day or night to both Concessions & Main accounts.

D. The responsibilities of the **COMMUNICATIONS COORDINATOR** are:

1. To maintain accurate minutes and records of the Organization in appropriate books and to see that all notices given are in accordance with the by-laws to maintain a list of all Board members and their mailing address.
2. To notify all Board members and voting members of any changes in meetings of the Board.
3. To maintain a list of all current players, cheerleaders, and parents. Must be provided by head coaches and any updates need to be reported.
4. To record attendance of all scheduled meetings and provide a complete list of all eligible voting members at each meeting.
5. Create/Maintain website, social media & Band pages for all levels and football and cheer to be combined. A separate Band page will be created for board meeting topics for all to view during the season. Commenting will be turned off for everyone and will be accessible per invite only.
6. Football and cheerleading to use Band or one standard platform for all communications and Director to be listed on all. Cheer Director and Assistant Cheer Director to be listed on all as well.

E. The responsibilities of the **EQUIPMENT Coordinator** are:

1. To coordinate the distribution and collection of all equipment owned by the Organization.
2. To organize the purchase of needed equipment for the best possible price after a minimum of two (2) quotes within the pre-approved Annual budget.

3. A complete list of inventories with damage Report will be presented to the Board by the Equipment Director at the first Board meeting following the equipment turn-in date.
4. Must provide a budget to the Treasurer and Head Director by the May meeting.
5. Is responsible for assigning jersey #'s and ordering jerseys to arrive before the first official game of the season.
6. Must maintain ALL equipment during the regular season.

F. The responsibilities of the **FUNDRAISING COORDINATOR** are:

1. To oversee all fundraising events of the Organization.
2. To ensure proper accounting of all funds thereof/turn money in weekly with a break down.
3. To help count and verify money taken at fundraising events.
4. To submit a written monthly report detailing inventory, previous monthly sales, and provide a record of all transactions.
5. May form a fundraising committee
6. Must submit two (2) quotes from vendors.
7. Must provide a budget to the Treasurer and Head Director by the May meeting
8. No outside spirit wear will be sold without prior Board approval

G. The responsibilities of the **CHEER DIRECTOR** are:

1. To be responsible for publishing flyers for sign-ups of cheerleaders.
2. To coordinate the distribution and collection of all cheerleading uniforms and equipment owned by the organization.
3. To coordinate cheerleading competitions and events.
4. To give a cheerleading budget to the Head Director/Treasurer by the May meeting.
5. To interact and work with all Head Cheer coaches to plan and develop overall strategies for developing a competitive cheer organization.
6. To represent the Organization at all NKYFL Cheer Meetings
7. Must be present or have an assistant at the equipment turn in after the season.
8. Turn in a roster to Communication coordinator with names, addresses, and phone numbers.
9. Submit all hardships for cheer to football director.
10. Cheer Director and Assistant Cheer Director to be listed on all cheer group communications.

H. The responsibilities of the **ASSISTANT CHEER DIRECTOR** are:

11. To perform the duties of the Head Cheer Director, in the absence of the Head Cheer Director or in the event of the Head Cheer Director inability to act.
12. To perform under the supervision of the Head Cheer Director with the organization and receive all his/her instructions of the completion of their duties from the Head Cheer Director.
13. To be given the same authority as the Head Cheer Director in his/her absence.
14. To assist cheerleading coaches in finding appropriate practice facilities.

I. The responsibilities of the **CONCESSIONS COORDINATOR** are:

15. To purchase all food and drinks sold at the concession.
16. To supervise concession setup before all home games.
17. To ensure cleanup of concession area after home games.
18. To count and verify money taken at concession assisted by Head Director or Assistant Director or Treasurer.
19. To run the concessions in a flexible manner, in conjunction with the NKYFL for the current season at league football fields.
20. May Form a committee to help with concessions.

J. Responsibilities of HEAD COACHES:

1. Head coaches are responsible for the actions of their assistant coaches. Head coaches are outlined as follows:
 - i. Cheerleading: Spirit Squad; Starter Division; Midget Division; Junior/Senior Division.
 - ii. Football: Starter Division (Also Flag); Midget Youth Division; Midget Division; Junior Youth Division; Junior Division.
2. Must keep accurate attendance record and report to Head Director names of players with attendance issues (3 or more unexcused absences); if issue arises it needs to come to the Board of Directors.
3. Coaches are held to the same attendance policy as athletes (See article VII-C). Coaches should make all reasonable efforts to attend board meetings in addition to the pre- and post-season meetings.
4. Must submit a list of supplies needed for the season to the Equipment Director by the April meeting
5. Must attend NKYFL class on concussion awareness and ethics training. Must ensure all new coaches on your staff do the Heads-up USA football training.
6. Any deviation from football and cheer practice schedule must be approved by the Board of Directors. If cancelled for Heat NO form of practices may be held.
7. Make sure a representative from the coaching staff attends all equipment handouts and turn ins.
8. Must attend six consecutive meetings to obtain voting rights and nine in a year. If do not complete forfeit your position.
9. Provide updated rosters to Communications Coordinator. IF SOMEONE QUILTS INFORMATION must be given to communications coordinator.
10. Must attend sign-ups or have someone attend in your place.
11. Must use only band for communications with team, must have Director on Band and head cheer coach/ head football coach on respective level to be listed. Only use for intended purposes.
12. **MUST HELP WITH HOST DAYS AND EVENTS AND ATTEND SIGN UPS.**
13. ALL Head coaches for Cheerleading & Football must be CPR; AED & First Aid Trained prior to first official practice.
14. Those interested in a head coach position must submit their interest for the position in writing to the Board of Director(s) prior to nominations and then follow up with an in-person interview with Director(s).
15. Head coaches must be voted into position annually but can be renominated.

K. Responsibilities of VOLUNTEER COORDINATOR:

1. To Ensure that all spots are filled for all levels for host days, including chains, clock, concessions, gates, etc.
2. To create a Sign-up Sheet for volunteering and to keep a book for sign ups.
3. To keep accurate records of who is signing up and volunteering.
4. To gather volunteers for any other needed events: such as pep rally, parade, banquet, etc.
5. In charge of the outgoing Junior Ceremony of cheer and football.

**ARTICLE VII
GENERAL POLICY**

- A. **Any complaints or problems from parents should be addressed with the Head Director after a practice session. Parents are not permitted to approach any Coach to discuss any complaints or problem. Must follow the NKYFL "Code of Conduct"**
- B. Complaints or problems of parents should be addressed with the Head Director. If a situation cannot be resolved between the Head Director and the parties involved, then a special meeting of

the Board will be called for the purpose of resolving the issue. The parents involved will be invited to attend the meeting of the Board.

NO UNAUTHORIZED PERSONNEL IS PERMITTED ON A PRACTICE OR GAME FIELD. IF YOU ARE FOUND TO BE IN VIOLATION OF THIS RULE, EXPLUSION CAN BE MANDATED FOR ANY/ALL REMAINING SOUTH KENTON EVENTS.

- C. Any participating player or cheerleader that quits during a season is not eligible for trophies, refunds or for participation in team activities. Head Coaches/Head Director will suspend any player/cheerleader after three (3) unexcused absences at coaches discretion. For cheer this may result in removal from competition spot.
- D. All awards and/or trophies won or earned by the Organization will remain the property of the Organization.
- E. Any participating player or cheerleader that quits during the season will turn his/her entire issue of equipment into the Head Coach and/or team Mom within forty-eight (48) hours of quitting. It is the responsibility of the Head Coach and/or team Mom to inform the Equipment Coordinator of any changes in the roster. The Board will determine the date of final equipment turn-in.
- F. The entry fee for any youth participating in the program will be determined each year by the Board.
- G. Fees are to be paid at time of registration of your football player/cheerleader. Money will be refunded to any youth that quit from the football or cheerleading program **prior** to the League weigh-in. **NO REFUNDS ISSUED AFTER WEIGH-INS.** Any balance or equipment outstanding from previous year must be paid in full or returned prior to sign-ups. Any personalized merchandise will not be refunded.
- H. Cheerleaders and Football players are able to hold fund-raising functions for the purpose of earning money toward the cost of competition, tournament or cheerleading accessory fees. The fundraiser must be approved by the Board. All monies earned will be deposited into the general fund. After being counted and verified by the treasurer and Cheer Director or 2 board members.
- I. Cheerleaders and Football players may participate in no more than two (2) competitions or tournaments outside of the NKYFL competition and state competition unless otherwise approved by the Board. Competitions cannot conflict with the League Football schedule. A petition must be made to the Board outlining the estimated fees and terms and conditions of a specific competition/tournament. The Board must approve prior to participation. The Head Coach must have all participating cheerleaders or players sign a medical release/waiver prior to the competition or tournament. SKNL will fund 1 out of town Competition/Tournament per division each season.
- J. All money of the Organization will be kept in a checking account or any other type of interest-bearing account in the name of the Organization and for exclusive use of the Organization.
- K. A monthly meeting will be held for the Organization every 3rd Tuesday of the month and is subject to change.
- L. All players and cheerleaders must live within the South Kenton Nittany Lions Youth Football District. As set by the NKYFL
- M. All football teams will practice Monday through Thursday until school starts and Tuesday through Thursday after school starts except flag who will practice Tuesday and Thursday for one hour.
- N. The By-law committee will be formed at the December meeting consisting of at least 7 voting members, to include, but not limited to one (1) Head Football coach, one (1) Head Cheerleading coach and two (2) Officers. Any and all changes will be complete by the March meeting with the approval of the Board and voting members.
- O. **Security Deposits:**
 1. A \$100.00 volunteer deposit will be charged to each family; if the family has both a cheerleader and football player, volunteer deposit will need to be turned into football. This deposit will be taken at equipment handouts along with the equipment deposit. This is to ensure that each family takes the time to volunteer to work at least two (2) volunteer events to include but not limited to concessions, the gate, or chains. This will be refunded at equipment turn in ONLY as long as the volunteer time has been completed. Forms of payment will be CASH ONLY and must be paid prior to equipment being issued.
 2. A \$350 security deposit CHECK will be charged to each football player for equipment to ensure that all equipment is returned at the end of the season. Security deposit will be cashed if equipment has excessive damages. If equipment is not returned by the second turn-in date provided by the organization of the current season, (\$350) security deposit will be cashed.

A \$150 security deposit CHECK will be charged to each cheerleader for cheer uniform and is to be returned at the end of the season. Security deposit will be cashed if uniform has

excessive damage. If uniform is not returned by the second turn-in date provided by the organization of the current season, (\$150) security deposit will be cashed.

****Please Note: Equipment will not be issued until security deposit and volunteer deposits are paid.*

3. There will be a \$35.00 or 10% of check total, whichever is greater fee plus any additional bank fees for any returned check. After one check is returned, you'll be required to pay cash or money order from that point on.
- P. South Kenton Nittany Lions Football organization is Not for Profit. No cash donations will be made unless approved by the board
 - Q. Cheer warm ups, jerseys, and all fees will be waived for those individuals who are outgoing six-year Juniors. Outgoing Juniors who have at least two years of time within the organization will have registration fees waived. Jackets will be awarded to winners of Superbowl, Starter bowl or Cheer comp. Awarded to the athletes, Coaches, Team Moms of that level. They will be the navy-blue jacket with an approved by vote SK logo on the back. Only eligible for a new jacket every two years however, will receive a patch in the interim.
 - R. All social media violations regardless if it was made during or outside of the official football/cheer season, will be subject to the penalty obtained by the director and assistant director. In the event of an appeal, it will be brought to the Board of Directors. Penalties may vary in severity; up to and including expulsion, which will be determined by the Board of Directors.
 - S. The By-laws will only be changed in the event there is a 2/3 (two-thirds) majority vote of present eligible voting members.
 - T. All Board Members and all coaches/team moms are required to be knowledgeable of and adhere to the Organizations by Laws. Failure to adhere could result in dismissal.
 - U. The South Kenton Nittany Lions Youth Football Organization exists financially through self-generated fundraising activities with the help and support of all parents, players, cheerleaders and coaches. Parents, players, cheerleaders, and coaches will be required to participate in fundraising activities, committees, and game day operations.
 - V. Attendance log must be signed within 15 minutes from the start of the meeting. If you are late you will not get credit for the meeting. In order to get credit for the meeting you must remain until meeting has been adjourned.
 - W. We adhere to the KHSAA Heat Index and severe weather policies.
 - X. Everyone must have board of Directors approval for any purchases made. The board may approve up to 300.00 in purchases by a majority vote by the Board excluding concessions for food for host games.
 - Y. No outside spirit wear will be sold without prior Board approval.
 - AA. All fee waivers must be approved by Head Director and Assistant Director.
 - BB. We abide by all NKYFL guidelines and the Roberts Rule of Order.
 - CC. Must abide by the South Kenton Code of Conduct and return a signed copy.
 - Z. All Events and equipment hand-outs and turn-ins will be decided by March Board Meeting.

**ARTICLE VIII:
OUTGOING JUNIOR CEREMONY**

21. All outgoing football and cheerleaders can walk in the outgoing ceremony. This is not about the number of years with South Kenton Nittany Lions or the NKYFL organizations, this is for any participant not eligible to return the following season.
22. Balloon arch is ordered for the day of the ceremony. Flowers are also ordered for the players to give their mothers/grandmothers/ whoever is walking them. Must be ordered as soon as schedule is out to ensure receive on time.
23. Voting: Voting is done by ballot and performed by a non-coach for King/Queen/prince/princess. All vote ballots shall remain confidential and provided to a board member. The winners shall remain anonymous until the ceremony. Please instruct the kids not to disclose their vote.
24. Tiaras/Crowns/Sashes are purchased for the winners along with bouquet flowers for the girls who won.
25. Outgoing events and awards are for participants that are aging out of the program and not eligible to participate the following season. (Aging out is defined as being at the end of their 6th grade year going into 7th grade for following season, regardless of age.)

JUNIOR TROPHIES AND JACKETS

1. Football players: Football players eligible for the helmet trophy must have 5 years with South Kenton Nittany Lions or with the NKYFL organizations and are going to be an outgoing player. Junior Football players eligible for the Shadow Box OR Jacket with the # of years participated patched on it, must have 6 years with South Kenton Nittany Lions or NKYFL organizations and are going to be an outgoing Junior. Must show proof if played in another NKYFL team prior to South Kenton Nittany Lions.
2. Cheerleaders: Cheerleaders eligible for the trophy plaque must have 5 years with South Kenton Nittany Lions or the NKYFL organizations and must be an outgoing Junior. Cheerleaders eligible for the uniform plaque OR Jacket with # of years participated patched on it, must have six (6) years with South Kenton Nittany Lions or the NKYFL organizations and must be outgoing Junior. Must show proof if played in another NKYFL league prior to South Kenton Nittany Lions.
3. Outgoing events and awards are for participants that are ageing or grading out of the programs and not eligible to participate the following season.
4. Years with another League that was absorbed by the NKYFL shall count towards the outgoing trophies.

AMENDMENTS

Amendments will be handled as follows:

The process to make an amendment to the bylaws during the regular season after the official yearly ByLaw meeting will be as follows:

A motion can be made at any regular scheduled monthly meeting. The proposal shall only be read with a brief description of why the by law should be changed. There will be no other debate at that time until the next monthly meeting at which it will be read again and opened for discussion. At the third monthly meeting the by law will be read opened for discussion, and voted on by all present eligible voting members. It will require a 2/3 majority to be approved. This process can be started at any regularly scheduled monthly meeting.